

FREQUENTLY ASKED QUESTIONS

1. Do all continuing education certificates have to be uploaded for the DC, the CA, and the RT prior to receiving approval of the Office Information Sheet which clears for renewal?

Yes, the required continuing education certificates must be uploaded PRIOR TO receiving approval for your renewal. This includes DC, CA and RT continuing education certificates. [7/11/2024]

2. Why was I charged with a late fee when there was a payment error by the system and my credit cards were declined?

A DC can renew at any time during the current year of renewal after submitting all continuing education certificates and upon approval of the Office Information Sheet. There is no need to wait until the end of June to do so. The payment processor may not be able to respond in a timely manner; therefore, if there appears to be an issue with multiple cards, please notify the Board Office at 769-798-5052 so that we can make a record and attempt to assist you with the issue. This may save you time and money. The licensee is not excused from paying late fees or other consequences of license expiration due to the unavailability of the on-line renewal method on the last working day or any holiday or weekend day for state employees prior to license expiration, or failure of the licensee to complete the on-line renewal process prior to the end of the last day for which the license is active. [7/11/2024]

3. I live out of state; however, I hold a Mississippi chiropractic license. Am I required to meet the twelve (12) hour total continuing education hours with three (3) hours of risk management to renew my license?

Yes. If you hold a Mississippi DC license or are a certified CA, RT, or CR in Mississippi, you are required to meet the continuing education requirements specified in the Mississippi statute. [7/11/2024]

4. Can a DC request an extension on the 6-month requirement for new CAs to receive their initial 6 hours?

No. Multiple courses are available within this 6-month period. If they have not been pre-approved, you may seek approval by requesting that the provider complete the Continuing Education Approval Request Form. [7/11/2024]

5. Is an extern required to have passed all four (4) parts and of the National Boards prior to making application as an extern in Mississippi.

Yes. Passage of all four (4) parts is required. The Board has an established protocol to allow a designated Board member to review and clear the extern application so that the extern can begin employment. The Board will confirm the acceptance of this application at its next regularly scheduled meeting. [7/11/2024]

6. How long does it take to process my emergency license application?

Your emergency license application and the required documents and fees will be forwarded to a designated Board member to review and clear the emergency license application so that the applicant can begin employment. The Board will confirm the acceptance of this application at its next regularly scheduled meeting. [10/17/2024]

7. I received my DC license in the prior six months (January or April) of the current renewal year. Am I required to renew my license and have the required continuing education credits?

Yes. You are required to renew your license prior to June 30 of each year.

No. You are exempt from the continuing education requirement. This is only for your renewal only.

[7/11/2024]

8. I hired a CA or an RT and paid the required fee for registration. Can I receive a credit in the amount of the fee for another/replacement employee?

No. [7/11/2024]

9. I had a CA, or a RT leave my employment and later, within the same renewal period return to our clinic. How do I need to reinstate them with MSBCE?

The DC is required to complete Application for Reinstatement and pay the required fee and CE submittal. This is a paper application and must be mailed to the MSBCE office for approval. [7/11/2024]

10. I have completed a Mississippi approved continuing education course that exceeded the hours required for my current renewal. Is there a roll-over provision for unused CE hours?

Yes. DC, CA, RT, and CR's are allowed to use continuing education hours for two (2) renewal periods (current and next). [7/11/2024]

11. Are mobile chiropractic services allowed?

Yes. If you are a Mississippi licensed DC, you may offer chiropractic services as long as Mississippi statute and rules are followed. [7/11/2024]

12. Is a claims reviewer required to be a Mississippi licensed DC?

Yes. Pursuant to MISS. CODE ANN. 73-6-34, if the claims review is adverse to a patient or chiropractor (denial, reduction, partial denial, etc.) the claims reviewer making the adverse determination must hold a Mississippi license to practice chiropractic. [7/11/2024]

13. I am a Mississippi licensed DC and provide professional chiropractic services to animals. Am I allowed to do so?

Yes. DC's may respond on a referral basis and under the direct and immediate supervision of a Mississippi licensed veterinarian to calls for animals requiring their professional services provided the chiropractor has a current license from the State Board of Chiropractic Examiners and the chiropractor has completed a Mississippi Board of Veterinary Medicine approval animal chiropractic course. [MCA73-6-1(8)]. Rule 12.4 provides for a chiropractic/Veterinary Relationship indicating that a licensed chiropractor may act as an unlicensed veterinary assistant and may manipulate and/or adjust animals under the direct supervision of a Mississippi licensed veterinarian provided that the DC has the requisite knowledge to treat the animal patient. Any licensed chiropractor providing services on animals must register with the Board. [MBVM approved the language in this rule 7/11/2024]

14. Can a chiropractor who graduated from an out-of-country chiropractic school receive a Mississippi license for practice chiropractic?

Yes, they can apply under the Universal Recognition of Occupational Licensing Act if they meet the following criteria:

- a. must have been licensed by another U.S. state regulatory agency and practiced for a period of one year;
- b. must have passed all four (4) parts and Physiotherapy of the NBCE examination;
- c. establish residency in the State of Mississippi;
- d. pass the Mississippi State Board of Chiropractic Examiners examination; and
- e. pay the required fee.

Mississippi cannot issue a license via examination as MSBCE cannot recognize a chiropractic school unless it is recognized and approved by the CCE and must be at least four (4) academic years long with each academic year lasting at least nine (9) months. Therefore, licensure via examination does not meet the statutory requirements of MISS. CODE ANN. § 73-6-13. An application for licensure via examination will be denied.

Mississippi could issue a license for a chiropractor who holds an active license for at

least eight (8) years and who is 'from another state' whose state has the same educational requirements as Mississippi. [C.Bell 7/18/2024]

16. Do all continuing education programs require approval by the MSBCE for renewal?

Yes. All continuing education programs taken for renewal purposes must be cleared by the MSBCE and reflected in its Board Minutes. The CE Approval Form is available on the MSBCE website.

17. Can I submit a continuing education course for renewal that has not been cleared and approved by MSBCE?

Yes, MSBCE will allow a chiropractic to submit a course for renewal that has not been cleared and approved by MSBCE. However, the chiropractor must submit the CE Approval Form with the required documentation. Please be advised that this may delay your ability to renew your license by the required deadline which will result in a \$300.00 late fee. The same is true for a chiropractic assistant and a claims reviewer. MSBCE is not responsible for your failure to request approval prior to the June 30th deadline for renewal.

18. Can a chiropractor work for a company/business of a non-licensed person?

A non-licensed person or entity may not maintain an ownership interest in a Mississippi chiropractic practice. However, this prohibition on ownership interest does not extend to the physical facilities wherein chiropractic is practiced.

[1987 WL 121752 (Office of the Attorney General State of Mississippi August 19, 1987)]

19. Can the Board assist a chiropractor when a claim is denied or partially denied by a Mississippi licensed claims reviewer?

No. Recourse would be through the Mississippi Department of Insurance.

[C. Bell 7.23.2024.]

